

NEWS YOU CAN USE

<http://www.mcm.edu/academic/depts/library/libraryhome.htm>

LIBRARY FACTS & INFORMATION for Faculty

Main Number: 793-4692	
Website: http://www.mcm.edu/academic/depts/library/	
Regular Hours:	
M-Th &:45 am-10 pm	
Fri. 7:45 am to 6 pm	
Sat. 12 noon to 5 pm	
Sun. 3 pm to 10 pm	
Staff:	
Director: Joe Specht	X4690
Cataloging: Nancy	X4684
Reference: Terry Young	X4683
Circulation: Gail Biagioni	X4692
Media: David Williams	X4668
Secretary: Trudy Mosley	X4685
Acquisitions: Lynn Roberts	X4679
Processing: Alichia Moon	X4693
Courier	
ACU, APL, HSU, HPU	Mon-Fri
QUOTES:	
<p>"You don't have to burn books to destroy a culture. Just get people to stop reading them." Ray Bradbury</p> <p>"Some books are to be tasted, others to be swallowed, and some few to be chewed and digested." Francis Bacon</p>	

CHECK OUT THE LIBRARY WEBSITE!

You will find:

- information about the library
- the Catalog
- databases and Indexes for finding articles
- citation styles for research papers
- electronic journals
- electronic reserves
- useful websites
- information on the World-Wide- Web

OFF-CAMPUS ACCESS TO LIBRARY CATLOG & DATABASES:

- Choose the catalog.
- OR
- Click on DATABASES.
 - Choose a specific database.
 - Login with your McMurry Network ID and Password.
 - You can move back and forth among the databases as long as your browser is open.

LIBRARY CARD:

Your MCMURRY ID is your PASSPORT to the Jay-Rollins Library & the APL, ACU, HSU & HPU libraries! We are a part of the Abilene Library Consortium and have a shared catalog.

The BARCODE on the back is your library number. Please stop by the circulation desk so we can enter it into the system.

Library Instruction:

Library instruction sessions for

individuals or classes are available. Please call Terry Young at the reference desk (x4683) to schedule a time OR ask staff for help!

NETWORKED COMPUTERS:

The library has 4 Internet-only computers and 8 computers networked into the McMurry system.

You can:

- research
- use Microsoft Office
- scan material
- design powerpoint presentations
- scan documents
- access your H: or Z : drive
- download digital photos
- print

REQUESTING MATERIALS:

Request materials from the other libraries thru the catalog (books, videos, and CD's) ONLINE. They will be delivered to the library by Courier (Monday –Friday).

Faculty may request articles from other Consortium libraries.

Please contact Terry Young at x4683 for assistance.

INTER-LIBRARY LOANS:

Using the FirstSearch WorldCat interface faculty and staff can request articles and books from other libraries. Loans can take one to four weeks to arrive so plan ahead.

Eligibility for Inter-Library loan depends on the material location,

reason for request & time.

Cost and limits:

- Often there is no charge for the loan of materials. However you will be responsible for charges imposed by the lending library.
- Copyright issues may place a limit on the number of articles which can be borrowed.

Call Terry Young and discuss the possibilities!

MEDIA CENTER:

Has the following items available for check out:

- 1000 plus videos & CD's
- tablet computers
- video cameras
- digital cameras
- classroom media

WHAT ELSE CAN YOU FIND IN THE LIBRARY?

- access to 1,000,000+ items thru the Abilene Library Consortium
- current periodicals & newspapers
- Indexes & Databases
- computers for searching the Catalog & Internet
- typewriters
- a copy machine
- The McWhiney Foundation Library
- The Archives of the NW Conference of the Methodist Church