

McMurry University – Residence Life
CHANGES TO STUDENT MEAL PLAN & HOUSING ASSIGNMENT

STUDENT INFORMATION			
Name (Last, First, Middle)	Student ID Number	Telephone Number ()	
Address, Street and Number/P.O. Box	City, State, Zip	Classification FR SO JR SR	

MEAL PLAN CHANGES		
Semester & Year Requesting Change: <input type="checkbox"/> Fall <input type="checkbox"/> Spring Year: _____	Current Meal Plan: <input type="checkbox"/> 20 <input type="checkbox"/> 15 <input type="checkbox"/> 12 <input type="checkbox"/> 5 <input type="checkbox"/> None	Change my meal plan to: <input type="checkbox"/> 20 <input type="checkbox"/> 15 <input type="checkbox"/> 12 <input type="checkbox"/> 5* <input type="checkbox"/> None*

HOUSING CHANGES	
Semester & Year Requesting Change: <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> May Term <input type="checkbox"/> Summer I <input type="checkbox"/> Summer II Year: _____	

Current Housing Assignment: <input type="checkbox"/> Martin <input type="checkbox"/> Hunt <input type="checkbox"/> Gold Star <input type="checkbox"/> President <input type="checkbox"/> Apartments	Room #	N S	<input type="checkbox"/> Single	Apt. Residents: East West	Staff Int.
		A B	<input type="checkbox"/> Double	<input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 BDRM	
Change Housing Assignment To: <input type="checkbox"/> Martin <input type="checkbox"/> Hunt <input type="checkbox"/> Gold Star <input type="checkbox"/> President <input type="checkbox"/> Apartments <input type="checkbox"/> Cancel my housing contract and room reservation*	Room #	N S	<input type="checkbox"/> Single*	Apt. Residents: East West	Staff Int.
		A B	<input type="checkbox"/> Double	<input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 BDRM	

*** My signature below indicates that the information provided is correct and I understand that:**

- I may incur additional charges as a result of the changes above.
- An additional \$325.00 per semester will be charged for a single room.
- Residence Hall changes may only be made with the approval of the residence life staff.
- After the official 8th class day of the Fall and Spring semesters, meal plans can not be reduced or removed.
- Only students approved to live off-campus or in the on-campus apartments may reduce their meal plan to 5 or none.
- Canceling my housing contract may constitute forfeiture of the \$100 housing deposit. Please refer to the McMurry catalog or contact the Business office for information concerning McMurry's refund policy. A student must be approved to move off-campus by the Dean of Students office before the housing contract may be cancelled.

Signature	Date
-----------	------

FOR OFFICE USE ONLY			
Received Date:	Staff Initial:	Date Entered:	Staff Initial:

RETURN COMPLETED FORM TO: Student Affairs Office • McMurry Station Box 716 • Abilene, TX 79697
 Phone: (325) 793-4680 • Fax: (325) 793-4879 • Location: Old Main, Room 100