



Curriculum Vita – Fall 2008

Personal

Name: Rachael K. Bein

Position: Director of Academic Enrichment and Developmental Studies

Years of service at McMurry: 17

McMurry contact information:

- Office: Academic Enrichment Center
- Phone: (325) 793-4621
- Email: rbein@mcm.edu

Education

Highest degree obtained (and conferring institution):

- **Master of Education (conferred 1993, Hardin-Simmons University)**
- **Master of Music (conferred 1982, Hardin-Simmons University)**

Title of thesis or dissertation (if applicable):

- **Biographical Information, Analytical Considerations, and Performance Problems of a Varied Choral Program**

Other degrees earned (and conferring institutions):

- Bachelor of Music Education, Hardin-Simmons University (1980)

Other academic and experiential credentials:

- Licensed Professional Counselor #13579
Texas State Board of Examiners of Professional Counselors
- Texas Teaching Certification, Texas Education Agency
Counselor Certification
Secondary Mathematics Certification
All-level Music Certification

Job Description

Oversee the areas of academic enrichment including the Academic Enrichment Center (AEC) and the Developmental Studies (DEVS) program. Hire, train, and supervise AEC personnel; aid students in finding tutorial assistance for college-level and developmental work; work with the math and writing coordinators along with academic departments in the creation of supplemental programs which complement courses conveying academic credit; counsel students referred for academic counseling; assist in the administration of assessment instruments to prospective and currently enrolled students to determine their academic strengths and weaknesses in reading, writing, mathematics and study skills; coordinate the teaching of the DEVS courses to include hiring instructors as needed, ordering textbooks, and reviewing curriculum; conduct research of the success of various student populations in remediation; prepare and administer the AEC and DEVS budgets; prepare reports for the AEC and DEVS programs; provide professional development opportunities for AEC staff and DEVS instructors; purchase equipment and supplies with approval of the vice president for academic affairs; serve on the Student Appeals and Information Technology Committees; and participate in other campus initiatives related to my areas as directed by my supervisor.

Professional Experience

Work Experience related to job description:

- Director of Academic Enrichment and Developmental Studies 1993 - present
McMurry University, Abilene, Texas
- Instructor, Developmental Studies Program 1991-present
McMurry University, Abilene, Texas
- Instructor, University Core, Ethics 1996-present
McMurry University, Abilene, Texas

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- Instructor, Freshman Seminar
McMurry University, Abilene, Texas 1996-2005
 - Instructor, Counseling and Human Development Department
Hardin-Simmons University, Abilene, Texas Summer 1994
 - Assistant Director of Developmental Studies and Academic
Advisement, McMurry University, Abilene, Texas 1991-1993
 - Choral Director and All-level Music Instructor
Abilene Independent School District, Abilene, Texas 1982-1985
 - Graduate Assistant, School of Music
Hardin-Simmons University, Abilene, Texas 1980-1982
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Professional Development

Continuing Education courses:

(12 hours of Continuing Education are completed each year for LPC certification)

- Texas State Board of Examiners Of Professional Counselors
Jurisprudence online course and exam 2008
- Right Choices in Hard Places: Current Ethical Issues in
Psychotherapy 2008
- Topics in Higher Education Law 2008
- Viktor Frankl's Logotherapy 2008
- Cross-Cultural Counseling 2007
- Christian Counseling Ethics 2007
- Hospice Care 2007
- Online Communication and College Student Development 2006
- Learning Disabilities, Ethical Considerations of Assessment
and Recommendations 2006
- QPR-A Model for Suicide Prevention and Intervention 2006
- Hierarchy of Addiction 2006
- Professional Ethics Seminars 1997, 1998, 2000, 2002, 2004, 2006
- Eating Disorders: Research and Practical Help 2003
Abilene Christian University
- Homosexuality: Research and Clinical Application 2002
Abilene Christian University
- Is It Grief or Depression?, Windcrest Care Center 2001
- Anger, Anxiety and Depression 2001
- Managing ADHD 2001
- Sexual Harassment Workshops, McMurry University 1997, 1998, 1999
- Reality Therapy and Learning Workshop, McMurry University 1999
- Essential Interventions: Six Needful Things 1998
- Tutor Training Institute, Dallas, Texas 1998
- Wechsler Adult Intelligence Scale III 1997
- Wechsler Memory Scale III 1997
- Reality Therapy and Choice Therapy, Dr. William Glasser, Austin 1997
- IX World Congress of Logotherapy, Toronto, Canada 1993

Workshops/conferences attended:

- Moodle Workshop, McMurry University August 2005
- Hawkes Learning Systems Training August 2004, 2005
Quant Systems
- Sexual Harassment Workshops Spring 2004, 2005, 2006
- Microsoft Office Workshops, IT McMurry University various

Workshops/conferences attended for growth in higher education and leadership:

- College Association of Support Programs (CASP) State Conference Fall 2008
Corpus Christi, Texas
- 12th Annual Texas Higher Education Law Conference Spring 2008

- Denton, Texas
- National Association of Developmental Education Conference Spring 2008
Boston, Massachusetts
- The National Symposium on Student Retention Fall 2007
Milwaukee, Wisconsin
- Joint College Reading and Language Association (CRLA)/College Association of Support Programs (CASP) State Conference Fall 2006
Austin, Texas
- College Association of Support Programs (CASP) State Conference Fall 2005
College Station, Texas
- College association of Support Programs (CASP) State Conference Fall 2004
South Padre Island, Texas
- College Association of Support Programs (CASP) State Conference Fall 2003
Galveston, Texas
- National Association of Developmental Education (NADE) National Conference, Austin, Texas Spring 2003
- College Association of Support Programs (CASP) State Conference Fall 2000
San Antonio, Texas
- College Association of Support Programs (CASP) State Conference Fall 1999
El Paso, Texas
- College Association of Support Programs (CASP) State Conference Fall 1998
Ft. Worth, Texas
- National Association of Developmental Education (NADE) National Conference, Atlanta, Georgia Spring 1998
- American College Testing (ACT) Compass Placement Workshop, Spring 1997
Plano, Texas
- College Association of Support Programs (CASP) State Conference, Fall 1996
Austin, Texas
- National Association of Developmental Education (NADE) National Conference, Little Rock, Arkansas Spring 1996
- Inaugural National Conference: Students in Transition, Dallas, Texas Fall 1995
- College Association of Support Programs (CASP) State Conference, Fall 1994
Lubbock, Texas
- American College Testing (ACT) Retention Workshop, Lubbock, Texas Fall 1994
- College Association of Support Programs (CASP) State Conference, Fall 1993
Houston, Texas

Other professional development activities recognized by the Faculty Development Committee:

- Presenter, College Academic Support Programs Conference, Dallas, Texas, Oct. 1998

Honors and Professional Organizations

Memberships in honorary organizations and societies:

- Phi Delta Kappa
- Sigma Alpha Iota

Memberships in disciplinary professional organizations:

- National Association for Developmental Education (NADE)
- Texas Association for Developmental Education (TADE)
- Texas College Reading and Language Association (TCRLA)
- Abilene Psychological Association

Honors received:

- Outstanding First-Year Student Advocate Nominee 2003
- Gypsy Ted Sullivan Wylie Award 1998
- Administrator of the Year Nominee 1998

- Sam Taylor Fellowship Award Recipient 1993-94
- Danna Dillingham Memorial Graduate Scholarship Recipient 1992-93
- Julius Nelson Olsen Award Recipient 1980

Service

Service to students:

- Mathematics tutoring 1991-present
- STARS Program 2002 – present
- Fundamentals First Academic Program for Athletes Coordinator and Presenter Aug. 2007, 2008
- EDGE Program Fall 2006
- Students Against Drunk Driving (SADD) Sponsor 1997 - 1999
- McMurry Student Government Sponsor 1996 – 1998
- “When Cramming Puts You in a Jam” a Lunch and Learn presentation for McMurry 101 Fall 2000, 01, 02
- “Classroom Success,” a seminar presented to all freshmen Fall 1999
- “Myers-Briggs and Learning Style Differences,” a tutor training workshop Fall 1999
- “Teaching Study Skills,” a tutor training workshop Fall 1999
- “Study Skills: You Mean I am Supposed to Study?”, seminar presented to all freshmen Fall 1998
- “Major Issues,” presented at summer pre-registration sessions 1997 - 1999
- “Time Management,” a workshop presented to the women’s basketball team each fall 1997 - 2000
- “How to Study,” a workshop presented to Martin Resident Hall Fall 1997

Service to McMurry:

- Student Retention Committee 2006-present
- Student Orientation and Registration (SOAR) Committee 2003-present
- Admissions Sub-committee to Curriculum Committee 2002-present
- Student Appeals Committee 2000-present
- Academic Council 1993 - present
- Quality Enhancement Plan Editorial Board 2008
- Worked with Math and DEVS faculty to develop a new Modular algebra course 2008
- Information Resources Committee 1997-2007
- McMurry Community Building Committee 2002-2003
- Resident Assistant workshops on retention 2001-2005
- Strategic Planning Task Force on Student Recruitment and Retention 1998 - 2003
- Early Alert Strategic Planning Committee, Chair 1999
- Academic Council 1993 - present
- SACS Self-Study Educational Support Services Committee, Secretary 1997-1999
- O SD Program Review Committee 1998 - 1999
- AEC Program Review Committee 1998 - 1999
- Vision Quest Orientation Committee 1993 - 1999
- “Lives in Balance” Planning Committee 1997 - 1998
- Student Awards Committee 1995-present
- Enrollment Management Task Force 1994 - 1998
- Freshman Seminar Planning Committee 1995 - 1996
- Vision Quest Parents Program Group Leader 1996, 1997
- Department of English Faculty Search Committee 1995 - 1996
- Financial Aid Appeals Committee 1994 - 1995
- West Central Texas Consortium for Developmental Education 1993 – 1995

- McMurry Women's Club 1991-1994
- Director of Academic Advisement Search Committee 1994, 2002
- Administrator, Faculty and Staff Awards Committee 1993
- O SD Program Review Committee 1992 - 1993

Service to the profession:

- Abilene Psychological Association, Secretary/Treasurer 2006-2007
- "Athletic Tutorials: A Win/Win Solution," presentation October 1998
College Academic Support Programs Conference, Dallas, Texas

Service to the church and community:

- First Baptist Church Sanctuary Choir 1985 - present
- Abilene High School Tennis Booster Club 2003 - present
- Big Country Emmaus 2001 – 2006
- First Baptist Church Vacation Bible School Volunteer 2003
- Abilene Community Theatre Board Member 1995 - 2001
- Abilene Community Theatre Secretary 1996 - 2001
- First Baptist Church, Children's Handbell Director 1998 - 1999
- Day of Caring Volunteer 1997, 1999
- First Baptist Church, Ladies Rejoice Director 1989 - 1995
- Meals on Wheels Volunteer 1993 - 1995
- First Baptist Church, Middle School Choir Director 1983- 1989, 2000-2003
- Adjudicator for Texas All-State Choir Auditions 1982 - 1993
- Participated in Abilene Community Theatre, Abilene 1985 - 1994
Opera Association and McMurry Summer Theatre productions

**Other
Information**

ADMINISTRATIVE ASSIGNMENTS

- *Director of the Academic Enrichment Center (AEC)*, McMurry University
- *Director of the Development Studies (DEVS) Program*, McMurry University
- *Academic Advisor*, McMurry University
- *Academic Counselor*, McMurry University
- *Student Retention/Academic Alert Coordinator*, McMurry University
- *Director of Activity 2 of Title III grant*, McMurry University

TEACHING ASSIGNMENTS

- *Ethics*, an introduction to the major methods of moral reasoning
- *Freshman Seminar*, course designed to ease the transition to university life
- *Strategies for Learning*, a course to teach study skills necessary for academic success
- *Introductory Algebra*, course covering the basic concepts of algebra
- *Intermediate Algebra (Modular)*, course designed to move students through developmental math and college algebra through a three module sequence
- *Student Development*, course to teach academic success for entering freshmen
- *Class Voice*, group voice instruction for beginning singers

PUBLICATIONS, PAPERS AND RESEARCH

- McMurry University faculty, staff, and student usage of the AEC 1993 - present
- G.P.A., retention rates and graduation rates of McMurry University students enrolled in one or more DEVS courses 1993 - present
- Improvement of students in DEVS courses as measured by pre-test and post-test score data 1995 to present
- Co-writer, Southern Association of Colleges and Schools (SACS) Report, Chapter 5, Educational Support Services 1998 - 1999
- Co-writer, Academic Enrichment Center Program Review 1999, 2006
- Co-writer, Developmental Studies Program Review 1993, 1999, 2006

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- Co-writer, Student Support Services Grant Proposal 1996
 - Co-writer, Activity 2 of Title III Grant Proposal 1993, 1994
 - Co-writer, Fund for the Improvement of Postsecondary Education (FIPSE) Grant Proposal 1994