McMurry University Staff Council  
April 6, 2006  
Meeting Minutes

The Staff Council for McMurry University met on Thursday, April 6, 2006, in the Library Wylie Seminar Room. Members present were: Jeanie Bone, Denis Gartner, Vanessa Roberts, Freddie Famble, Carolyn Calvert, David Williams, Brenda Breeden, and Terry Nixon. Debbie Ford did not attend.

Chair Famble called the meeting to order at 2:40 p.m.

A motion was made by Vanessa Roberts and seconded by Carolyn Calvert to approve the minutes from the September 28, October 12, November 3, November 16 and December 7 meetings. Motion passed.

Old Business:
Chair Famble asked Jeanie Bone about the Staff Council revisions on the Employee Handbook. She reported that she had met with Carole Ricketts, McMurry Controller about where to go from here after the revisions were made. It is currently on hold and we are operating right now under the old handbook.
Chair Famble recommended we look at items that need addressed in the current handbook, asking for specific issues. Issues discussed were:

- The need to address the number of classes per semester an employee can take. The current rule limits an employee to a degree in General Business, as more evening classes are offered in that degree.
- The need to address the short-term disability and sick-pay “pool” issue.
- Several documents are missing and need addresses including:
  - Retirement Policy
  - Safety (Accident Prevention Safety Policy)
  - Code of Ethics

The consensus agreed on the need for a proposal to be drafted and sent to Dr. Russell to address all the issues. Carolyn Calvert will draft a proposal and send it to the Staff Council for approval.
There was also discussion on vacation pay, parking and health care.

New Business:
In regards to the non-academic program reviews currently being completed and processed, the consensus agreed that students should not be on the committee to read the reviews as people might be reluctant to be open in their comments or suggestions. No action was taken.

The next meeting will be on Thursday, April 20, at 2:30 p.m. in Cooke room 112. The meeting was adjourned at 3:40 p.m.

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Chair Freddie Famble