The Staff Council for McMurry University met on Wednesday, July 13, 2005, in Library room 101. Members present were: Jeanie Bone, Vanessa Roberts, David Williams, Brenda Breeden, Denis Gartner, Freddie Famble and Terry Nixon. Carolyn Calvert and Debbie Ford were not present for the meeting.

Chair Famble called the meeting to order at 2:15 p.m.

Minutes from the June 15, 2005, meeting were distributed and reviewed. A motion was made by Vanessa Roberts and seconded by David Williams to approve the minutes. Motion passed.

Chair Famble asked the council to express their ideas as to the purpose of the Staff Council. Topics included: to work in harmony, provide resources, act as a sounding board, act as a “think tank”, provide direction, promote harmony among all staff, seek guidance (from Dr. Russell and/or VP’s on issues of legal or safety concern), promote unity atmosphere at McM, and educate staff on issues and areas of concern.

There was discussion on the possible need for a vision statement for the McMurry Staff Council.

Brenda Breeden presented a rough draft of the “Issue for Consideration” form to the council for input and suggested changes. She will make the changes and print out a new form to be approved by the council before sending out to all the staff for use.

Denis Gartner expressed a concern for the maintenance staff in working with the affluent water system being used on the campus. The council suggested he contact the City of Abilene for information on the safety issues concerning the use of affluent water.

Chair Famble asked for discussion on organizing a campus-wide staff meeting, possibly the first week of September, 2005, just after the beginning if the fall semester. Ideas included:

- Asking Dr Russell to announce the campus-wide staff meeting at the regular faculty/staff meeting held the week before the fall semester starts
- Have a motivational speaker
- Ask for input for vision statement for the council
- Ask Dr. Russell to give purpose of the council and introduce the members of the council to the staff
- Have Chair Famble introduce the “Issue for Consideration” form and the process of dealing with the issues. (Also address discrimination, legal, safety and other issues)

Chair Famble asked Secretary Nixon to schedule a meeting with Dr. Russell to discuss the campus-wide staff meeting and the process of dealing with issues.
for consideration. Also, the need for funds to make copies of the minutes and consideration forms for the staff needs to be addressed.

Jeanie Bone informed the council in regards to the need for one (consolidated) staff/administration employee handbook (as mentioned by Joe Specht in the previous council meeting); there is currently just one handbook.

Several more topics of concern to some of the staff as discussed with council members were mentioned. There was no formal discussion on the topics until the “Issue for Consideration” form can be completed and approved for use. At that time the issues of concern can be formally submitted to the council.

Chair Famble suggested the next meeting of the Staff Council be scheduled as soon as possible after he and Secretary Nixon meet with Dr. Russell, in order to complete final plans for the campus-wide staff meeting. That will allow time for another council meeting before the staff meeting if needed.

The meeting was adjourned at 3:20 p.m.

These minutes approved at the August 3, 2005 meeting.

Chair Freddie Famble

[Signature]