The Staff Council for McMurry University met on Thursday September 28, 2006, in the Library Wylie Seminar Room. Members present were: Jeanie Bone, Brenda Breeden, Mark Odom, Denis Gartner, Freddie Famble, Melanie Long, David Williams and Terry Nixon.

Meeting began at 2:07 with the reading of the minutes of September 21. David Williams needed to be added to those present on the 21st. Freddie made the motion to approve the minutes and Melanie second. Minutes were approved as corrected.

Jeanie reported that the handbook has been contracted out but to keep Thursdays available as each section is complete; we will meet and go over that section.

Salary comparison project from the Strategic Plan was brought up that Lisa had two survey results in process. Discussion followed as to how the results were read/reported (by comparison, percentage, high/median/low, above/below average, formulas), since job descriptions vary.

Jeanie also reported about her and Brenda’s visit with Dr. Russell. He approved the smoking policy with the instructions to let Vanessa and Joe review it to be able to advise the faculty and students. He would like to address the WIC information that will be found in everyone’s paycheck or paystub this month and that he would give an update on the University during our meeting October 3.

Jeanie showed some samples of NO SMOKING signage. Discussion followed concerning where to put the signs/what doors/how big/cost. Mark will count the doors as they make rounds and we will look at 5 x 7 and 8 x 11 signs and Jeanie will check with Fast Signs about the cost.

Reviewed points for the October 3, 2006 Campus-wide Staff Meeting. Freddie will give the invocation and then each staff council member will be introduced. Reviewed the assignments from last meeting concerning guest speakers and reports to be given. Pad should be available for signing to record attendance.

Meeting adjourned at 2:53. Next meetings will be the Thursdays of October unless notified otherwise.