The Staff Council for McMurry met on July 1, 2008 in Cooke 112 at 2pm. Members present were: Keely Acklin, Mark Odom, Terry Young, James Greer, Brenda Breeden, Rachel Atkins and Melanie Long.

MINUTES

• Minutes from 10/17/2007 were approved as corrected. James Greer made the motion to approve and Brenda Breeden seconded the motion.

OLD BUSINESS

• Lecia Hughes was appointed by council to fill out Dennis Gartner’s term.
• Staff Council website
  o The website address is: http://www.mcm.edu/~staff.council/
  o Terry will send minutes to Freddie Famble to upload.
  o Keely Acklin will check with Freddie about linking the website to the T: drive
  o She will also ask about linking the Issue for consideration form (found in the printed Employee Handbook) to the Staff Council website.

NEW BUSINESS:

• Questions from staff members
  1. A staff member requested better more visible staff/faculty parking signs for the lot behind old main:
     ▪ Current signs are just visible as driver is turning into the lot.
     ▪ Mark will discuss making the signs bigger with John Harvey.
     *As an aside:
     ▪ This lot will be the drop-off point for the AISD Science and Math Students. Plans are to have a student worker stationed in lot at to help direct drop-off and pick-up. As there is only one Security staff member working at 8:30am.
     ▪ There will be 20 students & 1 teacher with a designated substitute teacher if one is needed.
     ▪ 5-6 security cameras are being installed.
  2. A staff member complained that people do not always stop at the 4 way STOP sign at the intersection of Indian Avenue and Sentinel Drive.
     ▪ Security is aware of the problem and they are discussing possibilities.
  3. A staff member asked if pay stubs continue now that we can access pay information on line?
     ▪ They will continue for now according to Barbara Havard.
  4. Council members asked if there is a “staff only” email account.
     ▪ Keely Acklin will check with Freddy about this.

• McMurry Alert system
  o The new system is in place. Staff, faculty and students need to sign up for it.
    ▪ Users can receive messages in these formats when there is a problem:
      • Text messages on cell phones (optional)
      • Voice mail alerts
      • Email alerts
    ▪ Users can sign up online- go to the McMurry homepage and there is a link under the icon McM Alert.
      • Students at SOAR, registered students, faculty and staff have all received notification of the system.
Or they can go to www.e2campus.com site to see the program we are using: it is a mass notification network.

To date all of the SOAR students, registered students faculty staff and administrators have been notified. In addition when students return in the fall they will receive email about the system and several booths will be set up around campus with information.

• Campus wide staff/ administrator meeting:
  o We did not hold a meeting at the normal time in Spring 2007.
  o We need to elect nominate and elect three new members of the staff council to replace outgoing members Jeanie Bone, Brenda Breeden and interim – Lecia Hughes.
    ▪ As Lecia was appointed by the Council to fill in for the rest of Denis Gartner’s term and not elected she will be eligible for further service on the Council if elected.
  o There was discussion of holding an October campus wide meeting for MCM Staff to elect new members and pass out any pertinent information, we would also ask Dr. Russell to speak . Preliminary plans were made. A request for nominations would be sent out by email (if a staff/administrator email was available).
    ▪ We would need to have another meeting in April 2009 to replace Mark Odom, Rachel Atkins and Melanie Long.
  o Brenda Breeden had another appointment and left. After this the discussion continued and it was decided that it would be better to hold the meeting at the regular time in spring of 2009 (if Jeanie Bone, Brenda Breeden and Lecia Hughes will agree to serve the extra time. Rachel, Melanie and Mark will serve 4 years instead of 3 years.) This will allow nominations and elections to get back to the proper sequence.
  o James Greer suggested the Council send out a quarterly email with information and link to the “Issues for consideration form”. This would happen before Council meetings.

The Staff Council will meet again the 29th of July, 2pm in Old Main 101.

James Greer moved to adjourn the meeting and Melanie Long seconded.
The meeting adjourned at 3:24pm.